

**PATIENT INFORMATION**

If services are for a couple or family, please fill out according to whose first name you want on receipts.

Name: _____	Date: _____
Email: _____	Date of birth: _____
Home address: _____	City/State/Zip: _____
Phone: Home: _____	Mobile: _____
<input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Divorced <input type="checkbox"/> Living Together <input type="checkbox"/> Widowed	Sex: <input type="checkbox"/> M <input type="checkbox"/> F Age: _____
Employed by: _____	Occupation: _____
Bus. phone: _____	Extension: _____
Spouse: _____	Occupation: _____
Employed by: _____	Bus. phone: _____
Emergency contact name: _____	Contact's #: _____
Family MD/Psychiatrist: _____	Referred by: _____
Permission to contact your referral source to thank them?	Yes _____ No _____

**CHILD OR ADOLESCENT**

School name: _____	Grade: _____
Are parents divorced? <input type="checkbox"/> Yes <input type="checkbox"/> No	Child lives with: _____
Home phone: _____	Bus. phone: _____
According to the divorce decree, who is allowed to seek treatment on child's behalf? *	
<input type="checkbox"/> Only mom <input type="checkbox"/> Only dad <input type="checkbox"/> Either <input type="checkbox"/> Other: _____	

\* Please bring a copy of the pages from the divorce decree identifying who has the right to seek treatment.

**RESPONSIBLE PARTY**

Name: _____	Relationship to client: _____
Address: _____	Home phone: _____
City/State/Zip: _____	Bus. phone: _____
Employed by: _____	

**Patient Information & Consent to Treatment**

**Welcome to my practice. I look forward to working with you regarding the concerns that brought you here, and I hope that you find our work together beneficial. Please read carefully the following information concerning my professional services and business policies, and discuss with me any questions you may have. Your signature at the end of this document indicates you have read and understand this information, thus providing an agreement for proceeding with treatment.**

**Qualifications:** I am licensed by the State of Texas as a psychologist with a doctoral degree in Counseling Psychology. I am also a licensed marriage and family therapist. I have been in private practice in the North Dallas area for over 25 years, with extensive experience working with individuals (children, adolescents, and adults), couples, families, and groups. I am a member of the American Psychological Association (APA), the American Association of Marriage and Family Therapists (AAMFT), and various local and regional psychological associations. Additionally, for several years I provided consulting services to the Cancer Center of Richardson Regional Medical Center.

**Orientation:** I am trained in a variety of approaches to therapy, including cognitive-behavioral, family systems and family of origin approaches, and solution-oriented, short-term therapy. I employ a variety of techniques to assist you in clarifying your goals for change and taking steps in the desired direction. My overall goal in therapy is to assist you in being as healthy as possible physically, mentally, emotionally, relationally, and spiritually. I believe all people are created with a need for purpose and meaning, a need for significant connection with others, and a capacity for growth. Thus I am committed to providing quality psychological care to assist you in achieving these goals.

**Nature of Psychological Services:** The purpose of psychological treatment may include relieving distress; decreasing symptoms of a mental or emotional disorder; improving one's mood, self-esteem, or overall well-being; working through trauma or loss; working to improve significant relationships; or learning better coping skills for life's challenges. As such, psychotherapy is not an exact science and it is not like a visit to a medical doctor, but rather requires your active participation in identifying problems and goals, and working to make changes. In order for therapy to be most successful, I will at times ask you to take specific steps to work on the issues we discuss, both during our sessions and in the time in between our appointments. I will work to create a safe setting in which you feel respected and accepted in order for you to openly discuss issues which may be at times personal and uncomfortable. I will be sensitive to the pacing and timing of these discussions to maximize a therapeutic result.

**Therapy Relationship:** Sessions are usually 45-50 minutes, on a weekly basis. Less frequent sessions will be scheduled as improvements occur, goals are met, and you near the end of treatment. Feel free to express your preferences for scheduling of sessions, as your needs will likely change over the course of therapy. While psychotherapy often addresses very personal issues, for our work to be therapeutic the relationship must be a professional relationship rather than a social one. Personal and/or business relationships undermine the effectiveness of therapy. Payment for services rendered is the only remuneration I expect, and our contact will be limited to sessions you schedule at my office. Emergency phone calls after hours will be handled as follows: if it is life-threatening, you will be directed to call 911 or go to your nearest emergency room. Crisis management calls will be brief and aimed at stabilizing the situation for processing at our next scheduled appointment.

**Effects of Therapy:** Psychotherapy can have benefits and risks. Therapy often leads to better relationships, solutions to specific problems, and significant reduction in feelings of distress. However, I cannot guarantee your specific results. Progress depends on many factors including motivation, effort, and how well we work as a team. Additionally, therapy at times involves unpleasant feelings and addressing issues that initially may be difficult, even painful. The changes you make may impact your relationships, your functioning on the job or at home, or your understanding of yourself. Some of these changes may be temporarily distressing. Whenever possible, we

will anticipate these risks and discuss them throughout the course of therapy. Together we will work to achieve the best possible results for you.

**Patient Rights:** Some individuals only need a few sessions to achieve their goals; others may require months or even longer. Our first 1-3 sessions will involve an evaluation of your needs and goals. I will then offer you some initial impressions of what our work will include and make recommendations regarding a treatment plan. Your active involvement in this plan, along with your opinion of what you need and whether you feel comfortable working with me are crucial to your success in therapy. You have the right to discontinue our professional relationship at any time, though I recommend a termination session for reaching closure. You also have the right to refuse any recommendations I make. If your refusal, in my professional opinion, compromises my ability to render services in an ethical or beneficial manner (e.g. refusal to make a safety contract when feeling suicidal), I may determine to discontinue treatment. In such cases, I will provide you with referrals to another competent mental health professional, if you desire.

My services will be rendered in a professional manner consistent with the legal and ethical standards established by the licensing board for psychologists. If at any time or for any reason you are dissatisfied with my services, please let me know. If I am not able to resolve your concerns to your satisfaction, you may report your complaints to the Texas State Board of Examiners of Psychologists at (512) 305-7700.

**Referrals:** Throughout the course of therapy, I will be making recommendations concerning treatment, some of which may involve alternative treatment options that I do not provide, e.g. hypnotherapy, medication evaluations, inpatient or intensive outpatient treatment, to name a few. If at any time you or I believe a referral is needed, I will provide recommendations for other providers or programs to assist you. Alternative treatment options and/or adjuncts to therapy may also be discussed at your request (e.g. support groups, community services). You will be responsible for contacting and evaluating those referrals or alternatives.

**Fees and Payment:** Initial evaluations are billed at \$175 for 60 minutes or \$260 for 90 minutes. Individual therapy sessions (45-50 min.) are billed at \$155 (\$235 for 90 min.) and marital or family therapy sessions (45-50 min.) are billed at \$165 (\$245 for 90 min.). Sessions may be scheduled for more or less than 45-50 minutes and will be billed in proportion to the hourly rate. **Payment is expected at the time services are rendered.** For your convenience, I accept all major credit cards (charged with an additional 2.75% processing fee), as well as personal checks and cash. If payment becomes a hardship for you, please discuss this with me so we can arrange a suitable payment plan. As of February 2008, I am no longer an in-network provider for any insurance plans. If you wish to use your out-of-network benefits, you will be provided a receipt so that you can file for insurance reimbursement. Insurance benefits usually cover only “medically necessary” treatment, requiring a mental health diagnosis. **Any diagnosis made will become part of your permanent insurance records and may have implications concerning future applications for life insurance or future coverage in the event of a change in health care plans.** If you have concerns regarding your diagnosis, please discuss these with Dr. Hale Gerdes.

**Other services for which additional fees apply that are not covered by insurance** include: telephone calls (>5-10 min.), clinical consultations with other providers that you give consent for me to speak with; preparation of treatment summaries or treatment plans; letters or documents for employment, disability, or legal purposes; and photocopying and/or mailing of medical records to you, to another provider, attorneys, or insurance companies.

**For legal proceedings that require my response, I bill \$225 per hour** (includes time spent responding to subpoenas, depositions, time spent waiting to testify, driving time to the court, etc.). **Payment will be expected from you, regardless of whose attorney subpoenas my involvement.** Patient records will not be released without written consent, unless court ordered to do so. Please note: a subpoena does not constitute a court order.

**Cancellation Policy:** If you are unable to keep a scheduled appointment or need to change an appointment, please notify my office as soon as possible. Appointments not kept or cancelled less than 24 hours in advance will be billed for the time scheduled. **Insurance will not pay for missed appointments or late cancellations.**

**Records and Confidentiality:** Adult records may legally be disposed of seven years after the file is closed. Records for minors may be disposed of seven years after the child’s 18<sup>th</sup> birthday. Trust and openness are essential for effective therapy. Our communications over the course of therapy become part of your **protected health information**, recorded in your patient file, which will remain confidential and stored securely. When disclosure of your records is required by law, you will be notified. Most of these provisions were described to you in the **notice of privacy practices** that you received with the intake packet.

You should be aware of the following **exceptions to confidentiality**:

1. You provide consent to release your records or to share information regarding your treatment.
2. You are at risk of imminent serious harm to yourself or others\*;
3. You disclose abuse, neglect, or exploitation of a child, elderly, or disabled person;
4. You disclose sexual misconduct of a physician or therapist;
5. Information is requested by your insurance company pertinent to processing claims for payment;
6. I receive a court order to disclose information (e.g. child custody or mental competency cases);
7. You file a complaint with my licensing board or in cases of a malpractice suit; records will be released to the Board and/or legal counsel.

\*In the event that you are deemed an imminent danger to yourself or others, I have a professional duty to contact the proper authorities. **Medical and/or law enforcement officials may be notified with or without your consent.**

**Please indicate in the spaces below who you give consent for me to contact in the event of any emergency:**

Name	Phone Number	Relationship to Patient
_____	_____	_____
_____	_____	_____

**Couples/Family Therapy:** When seeing couples or families, I will treat as confidential (within the limits cited above) information you disclose to me that you specifically request not be shared with your partner or family member. However, I encourage open communication between couples and families, and I reserve the right to terminate treatment if I judge a secret to be detrimental to the therapeutic process. **Marital or family therapy will be billed as such, not as individual therapy. You should be aware that some insurance plans do not cover marital and/or family therapy.** One clinical file will be maintained for the couple or family. Be aware that that this file may be accessed in its entirety **only with the written consent of all the adult participants (age 18 and above), unless court ordered.**

**Phone Messages, Fax Transmissions, and Email:** Please initial the following:

I authorize that messages may be left for me regarding appointments or returned calls...(initial all that apply)

\_\_\_ My home answering machine \_\_\_ With a family member \_\_\_ My cell phone \_\_\_ My work voicemail

\_\_\_ I acknowledge that telephone calls from Dr. Hale may be returned by cell phone. Any messages I leave on Dr. Hale Gerdes' cell phone will contain my return phone number.

\_\_\_ I acknowledge that voice messages regarding life-threatening emergencies should not be left on Dr. Hale Gerdes' cell phone. In the case of a life-threatening emergency, I will call 911 or go to the nearest ER.

\_\_\_ I acknowledge that medical records, insurance information, or other information concerning my treatment may be sent by fax transmission when a release of information has been authorized.

\_\_\_ I acknowledge that emails sent to Dr. Hale Gerdes are checked only during business hours (not on weekends), and thus should not be used for conveying urgent or highly sensitive information. Be aware that information sent via email is not guaranteed to be secure.

**Transfer of Records:** In the case of death or incapacity, Dr. Hale Gerdes has made provision for another mental health provider to take possession of all her patient records. In this event, you may contact Dr. Hale Gerdes' office for information concerning how to access a copy of your record or how to have your record transferred to another mental health professional of your choosing.

**I hereby give my consent for psychological treatment by Dr. Hale Gerdes. I have read this document carefully and understand the information regarding consent and Dr. Hale Gerdes' services and policies contained herein. Any questions I had were discussed and answered to my satisfaction. I agree to comply with the policies stated. I understand that, should I require services when the Dr. Hale Gerdes is on vacation, this consent is transferable to the covering professional as designated by Dr. Hale Gerdes.**

Patient Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent/Legal Guardian \_\_\_\_\_ Date \_\_\_\_\_

(If patient is under age 18)

(Rev. 2/2015)

## **NOTICE OF PRIVACY PRACTICES**

This notice describes how medical information about you may be used, disclosed, and how you have access to it.

Protected health information about you is obtained as a record of your contacts or visits for healthcare services with DR. KARLA HALE GERDES. This information is called protected health information. Specifically, "Protected Health Information" is information about you, including demographic information (i.e., name, address, phone, etc.) that may identify you and relates to your past, present or future physical or mental health condition and related health care services.

DR. KARLA HALE GERDES is required to follow specific rules on maintaining the confidentiality of your protected health information, how my staff (if any) uses your information, and how we disclose or share this information with other healthcare professionals involved in your care and treatment. This Notice describes your rights to access and control your protected health information. It also describes how we follow those rules and use and disclose your protected health information to provide your treatment, obtain payment for services you receive, manage our health care operations and for other purposes that are permitted or required by law.

### **Your Rights Under The Privacy Rule**

Following is a statement of your rights, under the Privacy Rule, in reference to your protected health information. Please feel free to discuss any questions with DR. KARLA HALE GERDES.

*You have the right to receive and we are required to provide you with a copy of this Notice of Privacy Practices* - We are required to follow the terms of this notice. We reserve the right to change the terms of our notice, at any time. If needed, new versions of this notice will be effective for all protected health information that we maintain at that time. Upon your request, we will provide you with a revised Notice of Privacy Practices if you call our office and request that a revised copy be sent to you in the mail or ask for one at the time of your next appointment.

*You have the right to authorize other use and disclosure* - This means you have the right to authorize or deny any other use or disclosure of protected health information not specified in this notice. You may revoke an authorization, at any time, in writing, except to the extent that your physician or our office has taken an action in reliance on the use or disclosure indicated in the authorization.

*You have the right to designate a personal representative* - This means you may designate a person with the delegated authority to consent to, or authorize the use or disclosure of protected health information.

*You have the right to inspect and copy your protected health information* - This means you may inspect and obtain a copy of protected health information about you that is contained in your patient record. In certain cases we may deny your request.

*You have the right to request a restriction of your protected health information* - This means you may ask us, in writing, not to use or disclose any part of your protected health information for the purposes of treatment, payment or healthcare operations. You may also request that any part of your protected health information not be disclosed to family members or friends who may be involved in your care or for notification purposes as described in this Notice of Privacy Practices. In certain cases we may deny your request for a restriction.

*You may have the right to have us amend your protected health information* - This means you may request an amendment of your protected health information for as long as we maintain this information. In certain cases, we may deny your request for an amendment.

### **How We May Use or Disclose Protected Health Information**

Following are examples of use and disclosures of your protected health care information that we are permitted to make. These examples are not meant to be exhaustive, but to describe the types of uses and disclosures that may be made by our office.

*For Treatment* - We may use and disclose your protected health information to provide, coordinate, or manage your health care and any related services. This includes the coordination or management of your health care with a third party that is involved in your care and treatment. For example, with your permission, we may disclose your protected health information to other physicians who may be involved in your care and treatment. We may use or disclose your protected health information to contact you by phone or email, to set, confirm, or reschedule your appointments.

*For Payment* - We do not release your protected health information to insurance companies, since we do not file insurance. However, upon your request we will provide you a receipt containing your protected health information, including dates of

service, mental health diagnosis, treatment codes, and payment information, which you may use at your discretion, to obtain out-of-network reimbursement for your appointments. In this case, you are in control of whether and when you release your protected health information for reimbursement purposes. One exception may involve instances wherein you direct us to bill a third party (other than an insurance company) for payment, e.g. another family member, or a church, who is paying for your treatment. When we make a bank deposit, we list checks on the deposit slip using initials only. However, your check contains your name and other identifying information, such as your address.

*For Healthcare Operations* - We may use or disclose, as needed, your protected health information in order to support the business activities of our practices. This includes, but is not limited to business planning and development, quality assessment and improvement medical review, legal services, and auditing functions. It also includes education, provider credentialing, certification, underwriting, rating, or other insurance related activities. Additionally, it includes business administrative activities such as customer service, compliance with privacy requirements, internal grievance procedures, due diligence in connection with the sale or transfer of assets, and creating de-identified information.

#### **Other Permitted and Required Uses and Disclosures**

We may also use and disclose your protected health information in the following instances. You have the opportunity to agree or object to the use or disclosure of all or part of your protected health information.

*To others Involved in Your Healthcare* - Unless you object, we may disclose to a member of your family, a relative, a close friend or any other person you identify, your protected health information that directly relates to that person's involvement in your health care. If you are unable to agree or object to such a disclosure, we may disclose such information as necessary if we determine that it is in your best interest based on our professional judgment. We may use or disclose protected health information to notify or assist in notifying a family member, personal representative or any other person that is responsible for your care, general condition or death. If you are not present or able to agree or object to the use or disclosure of the protected health information, then your provider may, using professional judgment, determine whether the disclosure is in your best interest. In this case, only the protected health information that is relevant to your health care will be disclosed.

*As Required by Law* - We may use or disclose your protected health information to the extent that the law requires the use or disclosure.

*For Health Oversight* - We may disclose protected health information to a health oversight agency for activities authorized by law, such as audits, investigations, and inspections.

*In Cases of Abuse or Neglect* - We may disclose your protected health information to a public health authority that is authorized by law to receive reports of child abuse or neglect. In addition, we may disclose your protected health information if we believe that you have been a victim of abuse, neglect or domestic violence to the governmental entity or agency authorized to receive such information. In this case, file disclosure will be made consistent with the requirements of applicable federal and state laws.

*For Legal Proceedings* - We may disclose protected health information in the course of any judicial or administrative proceedings, in response to an order of a court or administrative tribunal (to the extent such disclosure is expressly authorized), in certain conditions in response to a subpoena, discovery request, or other lawful process.

*Required Uses and Disclosures* - Under the law, we must make disclosures about you when required by the Secretary of the Department of Health and Human Services to investigate or determine our compliance with the requirements of the Privacy Rule.

#### **Complaints**

You may complain to us or to the Secretary of Health and Human Services if you believe your privacy rights have been violated by us.

By signing below, you confirm that you have read the above information regarding your Private Healthcare Information.

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(Signature of client, or in the case of a minor, their legal guardian)

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(Date)

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(Printed name of client)

**Comprehensive Assessment Questionnaire**

**Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

What are the main problems or symptoms that caused you to seek help now? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Describe any stresses in your life that may have contributed to the problem: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Describe the history of the problem from its onset until now: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Have you had a similar problem in the past?  Yes  No If so, please describe the episodes and the dates they occurred. \_\_\_\_\_  
\_\_\_\_\_

Were you treated for this problem?  Yes  No If so, please describe the treatment you received. \_\_\_\_\_  
\_\_\_\_\_

Has this problem caused you to experience any decrease in your ability to function in the following areas?  
If so, please describe:  
School performance: \_\_\_\_\_

Work performance: \_\_\_\_\_

Relationship with spouse/significant other: \_\_\_\_\_

Functioning as a parent: \_\_\_\_\_

Social life: \_\_\_\_\_

Ability to manage chores at home: \_\_\_\_\_

**Medical History**

Please list all medications you are currently taking:

Prescription Medication	Dose	Start Date (MMYY)
_____	_____	_____
_____	_____	_____
_____	_____	_____

Please list any health problems: \_\_\_\_\_

**Mental Health History**

Please list any Psychiatrist/Psychologist/Therapist you have seen previously:

Name	Dates Seen	Reason	Medications Prescribed
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Have you ever attempted suicide?  Yes  No If yes, please describe the nature of the event and the date(s) of occurrence. \_\_\_\_\_

Please list any blood relatives who have any history of mental or emotional problems (e.g. depression, manic depression, alcoholism, drug abuse, suicide, schizophrenia, anxiety problems, eating disorders, Attention Deficit Disorder, etc.)

Relative	Problem
_____	_____
_____	_____

**Substance Use:**

Do you use any of the following?

Substance	Yes	No	Amount	Frequency:	Daily	Weekly	Date last used
Tobacco	___	___	_____		___	___	_____
Caffeine	___	___	_____		___	___	_____
Alcohol	___	___	_____		___	___	_____
Marijuana	___	___	_____		___	___	_____
Cocaine	___	___	_____		___	___	_____
Amphetamines	___	___	_____		___	___	_____
LSD	___	___	_____		___	___	_____
Heroin	___	___	_____		___	___	_____
Pain killers	___	___	_____		___	___	_____
IV Drug Use	___	___	_____		___	___	_____

Have you ever felt that you were abusing drugs or alcohol?  Yes  No If so, please describe when and the nature of the problem. \_\_\_\_\_

Have you tried to stop drinking?  Yes  No If yes, what was the outcome? \_\_\_\_\_

Have you ever attended AA?  Past  Current If yes, do you have a sponsor and how often do you attend meetings? \_\_\_\_\_

Have you ever attended NA?  Past  Current If yes, do you have a sponsor and how often do you attend meetings? \_\_\_\_\_

**Family/Social History**

Where were you born and raised? \_\_\_\_\_

Please list your siblings and their current ages: \_\_\_\_\_

Are you close to your siblings? \_\_\_\_\_

How would you describe your relationship with your father? \_\_\_\_\_

How would you describe your relationship with your mother? \_\_\_\_\_

Describe your childhood: \_\_\_\_\_

Were your parents divorced?  Yes  No If yes, how old were you? \_\_\_\_\_

With whom did you live after the divorce? \_\_\_\_\_



Did your mother remarry?  Yes  No Did your father remarry?  Yes  No

What was your relationship like with the stepparent(s)? \_\_\_\_\_  
\_\_\_\_\_

Were you ever subjected to any type of abuse (emotional, physical, sexual)?  Yes  No

If yes, please describe the events and ages the abuse occurred. \_\_\_\_\_  
\_\_\_\_\_

Have you lost a close family member or friend?  Yes  No Who? \_\_\_\_\_ When? \_\_\_\_\_

### **Educational History**

Did you complete high school?  Yes  No

What kind of grades did you receive in school? \_\_\_\_\_

How did you get along with your peers? \_\_\_\_\_

How did you get along with your teachers? \_\_\_\_\_

Did you attend college?  Yes  No

Where? \_\_\_\_\_ Degree? \_\_\_\_\_

### **Occupational History**

Are you currently working?  Yes  No What is your occupation? \_\_\_\_\_

What is your current position? \_\_\_\_\_

Where do you work? \_\_\_\_\_ How long have you been there? \_\_\_\_\_

Are you satisfied with your job?  Yes  No If no, explain: \_\_\_\_\_

Describe any current job stresses you may be experiencing: \_\_\_\_\_  
\_\_\_\_\_

How well do you get along with your co-workers? \_\_\_\_\_

How well do you get along with your supervisors? \_\_\_\_\_

List your last two jobs and how long you worked there: \_\_\_\_\_  
\_\_\_\_\_

### **Relationship History**

Are you currently  Single  Married  Divorced  Widowed  Living Together

How long? \_\_\_\_\_ What is your sexual orientation? \_\_\_\_\_

Describe your relationship with your spouse or significant other: \_\_\_\_\_  
\_\_\_\_\_

List any stresses or problems in your relationship: \_\_\_\_\_  
\_\_\_\_\_

If married, what is your spouse's occupation? \_\_\_\_\_

Have you been married before (or in a long-term committed relationship)?  Yes  No

How many times? \_\_\_\_\_ How long did these relationships last? \_\_\_\_\_

Please describe the reason for the break-up or divorce: \_\_\_\_\_

If you have children, what are their names and ages? \_\_\_\_\_

Describe any problems you may be experiencing with your children: \_\_\_\_\_

What is your religious preference? \_\_\_\_\_

How often do you attend religious services? \_\_\_\_\_ Where? \_\_\_\_\_

Any hobbies?: \_\_\_\_\_

Is there any other important information about you that has not been covered, which you feel the therapist should know? \_\_\_\_\_

**\*\*\*Please complete the attached symptom checklist\*\*\***

### **Symptom Checklist**

*Check all that apply. Then circle up to 10 items that are especially bothersome to you.*

Recent   Past

1. Please check any of the following which may have been particularly stressful to you:

- Job related stress
- Marital conflict
- Death or loss of loved one
- Move to a new place and losing contact with friends or family
- Conflict with children
- Children with behavior problems
- Conflict with parents or extended family
- Feeling stress due to recalling memories of trauma or stress in my life
- Family member with an alcohol or drug problem
- Being abused by someone
- Financial pressure

2. Any of the following symptoms for most of the day, nearly every day, for longer than several days at a time:

- Depressed or sad mood
- Loss of interest or pleasure in things I'm normally interested in
- Difficulty falling asleep
- Difficulty staying asleep or waking up too early (avg. # of hours you are sleeping per night \_\_\_\_\_)
- Sleeping too much
- Increased appetite/weight gain (lbs. \_\_\_\_\_)
- Decreased appetite/weight loss (lbs. \_\_\_\_\_)
- Fatigue/Poor energy level
- Decreased activity (work, social, physical, sexual)
- Poor concentration or slowed thinking
- Thoughts of suicide
- Excessive feelings of guilt or worthlessness
- Decreased sex drive or interest

3. Any of the following symptoms, more days than not, for months at a time:

- Excessive anxiety or worry for no good reason
- Trembling, twitching or feeling "shaky"
- Muscle tension or muscle aches
- Easily fatigued
- Dry mouth
- Dizziness or lightheadedness
- Nausea, diarrhea or other stomach problems
- Frequent urination
- Feeling keyed up or on edge
- Irritability
- Trouble falling or staying asleep

Recent Past

4. Panic attacks (any period of extreme, increased anxiety lasting from a few minutes up to several hours) with any of the following symptoms:

- Panic attacks/anxiety attacks
- Persistent worry that I will have a panic attack
- Heart pounding or racing heart
- Trembling or shaking
- Sweating
- Choking
- Nausea or stomach problems
- Feelings of unreality
- Numbness or tingling sensations
- Feeling of smothering or shortness of breathe
- Fear of dying
- Fear of going crazy or doing something uncontrolled
- Chest pain or discomfort
- Dizziness, unsteady feelings or faintness
- Flushes, hot flashes or chills
- Avoiding situations or places that may cause panic or severe anxiety

5. Any of the following symptoms for most of the day, nearly every day, for more than four days at a time:

- Euphoric or "high" mood
- Irritable mood
- Decreased need for sleep without feeling tired
- Increased energy level
- Increased activity (work, social, physical, sexual)
- Thoughts speeded up or racing thoughts
- Increased talkativeness or being much more socially outgoing
- Making decisions too impulsively
- Going on spending sprees

6. Check any of the following relating to your alcohol or drug use:

- I've felt alcohol or drugs were causing a problem for me
- I have felt guilty about my use
- Others have annoyed me about my use
- I have had a desire (or made unsuccessful efforts) to cut down or control my use
- I've tried unsuccessfully to control my use
- I've used alcohol or drugs more often or in larger amounts than I intended
- I've had to increase my use of alcohol or drugs to get the desired effect
- I've had problems with withdrawal (shakes, nervousness, insomnia, etc.) when I've cut down or stopped using alcohol or drugs
- I've been to a meeting of Alcoholics Anonymous or Narcotics Anonymous

Recent Past

7. Any of the following disturbances in eating or maintaining normal weight:

- Insistence on maintaining body weight below expected for age and height
- Intense fear of gaining weight or becoming fat even though underweight
- I feel "fat" even when others see me as underweight
- Eating binges
- Feeling of lack of control of eating during eating binges
- Vomiting or using laxatives to prevent weight gain
- Being over-concerned about body weight and shape

8. Check any of the following that apply:

- I tend to do things on impulse which end up being damaging to me or others
- I have mood swings (depression, irritability, anger) lasting up to several hours
- I have tried to commit suicide
- I have made cuts, burns or other injuries to myself without wanting to kill myself
- My relationships always seem to work out wrong
- My mood often shifts from being either overconfident to having low self esteem
- I have a hard time sympathizing with other's pain
- I often feel others do not understand me
- I tend to get very hurt or angry when I am criticized or rejected by someone
- I tend to need a lot of reassurance or approval from others
- I am very concerned about my appearance
- Others often expect too much of me

9. Any of the following at any time:

- Hearing voices that sound real even though they are not actually there
- Vivid voices in my head that do not seem like my ideas
- Feeling that others might be putting thought in my head
- Feeling others might be able to read my thoughts
- Others feel I am too suspicious or paranoid
- Feeling others might be talking about me

10. Any of the following problems relating to a past severe trauma or stress:

- I have had an experience so traumatic that nearly anyone would have been seriously stressed by it
- History of relatives hurting me physically or touching me in sexual areas
- History of unwanted sexual contact
- I have memories or dreams of a stressful event that I have trouble putting out of my head
- I have flashbacks of past events; or I act or feel as though I am re-living a stressful past event
- I try to avoid situations or people that remind me of a stressful event in the past

11. Any of the following obsessions or compulsions:

- Excessive doubting; or repeated, unreasonable thoughts, images, or sounds I can't get out of mind
- Urges to check things, wash things, or count repeatedly
- Excessive concern about coming into contact with germs or dirt
- Excessive concern with right/wrong or morality
- Excessive need for things to be exact or symmetrical